



**Advisory Board Meeting Minutes**  
**KEDC, Lexington      September 14, 2018      10:00-12:00**  
**Agenda**

**In attendance:**

Clabe Slone, KEDC Project Director  
Dr. Rebecca Roach, KEDC Assistant Director  
Kenny Bell, Superintendent, Wolfe County Schools  
Jamie Weddington, Superintendent Lewis County Schools  
Jennie Enix, Instruction Supervisor, Lewis County Schools  
Dr. Jim Evans, Superintendent, Lee County Schools

**1. Introduction**

Rebecca Roach, KEDC Associate Project Director, welcomed attendees.

**2. Administrative and Fiscal**

Clabe Slone, Project Director, clarified the policy on participant travel and lodging for professional development and meetings. Mr. Slone also informed school leaders that all grant funds must be spent by KEDC by June 30, 2019. He will provide a date for schools to complete project spending. If schools do not spend their funds, KEDC will spend the remaining project monies. Should schools exceed spending, the district will be responsible for these expenditures.

If schools wish to utilize funds to purchase literacy materials for preschools in their counties, they may spend up to \$1,000 on this expenditure.

**3. Item Reallocation Form**

Attendees received copies of the item reallocation form. Mr. Slone instructed school leaders to ensure project goals associated with line items are met before requesting reallocation of funds. Once districts have completed the reallocation form, LINK coordinators will review and approve according to grant goals. Once approved, Mr. Slone will finalize the process and shift funds. Funding in item numbers one, Student Literacy Books, and six, Flex Funding for Literacy Support K-12, may not be reallocated.

**4. Book Quotas**

Each school leader was provided book purchase per pupil data according to three areas: books sent home with students, utilized in school libraries, and classroom libraries. Dr. Roach reiterated the policy on purchasing: once data reflects a 5:1 book-to-student ratio for books sent home with students, schools may purchase books over the \$5.00 limit for the other two purposes. In addition, middle and high schools may now spend up to \$10.00 on books until they reach their student take-home quotas. In order to increase student take-home quotas, Scholastic Book Fairs have agreed to partner with schools to hold book fairs with all book purchases under \$5.00. Scholastic books are appropriate for grades Pre-K to 8 only.

**5. Network Meetings**

School leaders received LINK network schedules. Dr. Roach explained the typical agenda for each meeting: school showcase, goal progress updates, and afternoon professional development. Professional development was scheduled for the same days as network meetings to avoid releasing L3s from additional days from classroom instruction.

#### **6. Imagination Library**

Keith Lyons, Communications, Marketing, and Promotions Director for the Collaborative Center for Literacy Development explained the financial costs for the Imagination Library (I.L) program. Dr. Roach added that I.L. meets goals regarding community/parent involvement and birth to kindergarten initiatives. Mr. Lyons offered to schedule virtual meetings with schools needing more information.

#### **7. HEART Project**

Janet Compton, History Coordinator, provided an overview of the HEART program. She explained the program is for social studies teachers grades six-12. Morehead State and History professors lead history discussions. In the summer, teachers can attend the Presidential Academy and students can attend the Congressional Academy. Last summer Lee County High School facilitated a summer academy at their school.

#### **8. Kagan Workshop**

Mr. Slone announced the 2<sup>nd</sup> Kagan workshop this year, which will be held November 12<sup>th</sup> and 13<sup>th</sup> at KEDC in Lexington. The workshop can accommodate up to 50 participants. Schools can register on the LINK website. KEDC hosted an earlier Kagan workshop in October.

#### **9. C2 Program**

Dr. Roach share C2 numbers with school leaders. This year schools have the freedom to recruit their own C2s to serve in their schools. Dual credit and early college high school students who have declared education, social work, or counseling as a major may serve as C2s. If classified staff members have enrolled in a university program and declared education as their majors, they may also serve as C2s after school hours.

#### **10. Librarian Coaching Program**

Dr. Roach is working with Emily Northcutt to provide coaching to LINK school librarians. Ms. Northcutt designed a needs survey for librarians to complete. These have been sent by the LINK Coordinators to librarians. Once survey data is analyzed, Ms. Northcutt will design activities for librarians. Participating LINK librarians/media specialists can receive a stipend of up to \$400 for participating in the program.

#### **11. Curious Edge**

Kim Hudson will make available to LINK Schools a digital copy of her book on language processing disorders. Content will include assessments, diagnostics, and remediation activities. The online book will be available in early October.

#### **12. SREB District Updates**

Debra Cullen is available for professional development in LINK schools. Content is dependent on school requests.

#### **13. NLP District Updates**

The National Literacy Panel will be conducting school visits the week of October 22<sup>nd</sup> to the 26<sup>th</sup>. Patty Linder will be visiting Lee, Lewis, Wolfe, and Owsley schools. Marilyn Kline will be visiting Barbourville, Middlesboro, Pineville, and Knox schools. Both will be accompanied by LINK Coordinators, Wendy King and Kay Hedrick.

**14. ACE Updates**

Mr. Slone reviewed changes in the ACE system. He demonstrated new features that meet Individual Learning Plan compliance such as the resume builders and a career interest survey link. Mr. Slone discussed potential costs for ACE services. Mr. Weddington recommended a discount price for KEDC members.

The meeting adjourned at 12:10 pm.